

## NHS Blood and Transplant National Administrations Committee Annual Report 2016/17

### 1 PURPOSE OF THE REPORT

The National Administrations Committee has prepared this report for the NHSBT Board. It sets out how the Committee has satisfied its Terms of Reference during 2016/17.

### 2 OVERVIEW AND OBJECTIVES OF THE COMMITTEE

The National Administrations Committee exists to oversee on behalf of the Board the development and implementation of plans supporting the policies of the four Health Departments in the United Kingdom.

The objectives of the National Administrations Committee are to:

- Foster and support the maintenance of excellent working relationships and partnerships with the Health Departments of the three devolved administrations
- Provide challenge and scrutiny of detailed proposals and plans to implement the policies of the three devolved Health Departments
- Monitor risks to delivery and provide a forum to manage competing and/or contradictory requirements across the four UK Health Departments
- Review any specific issues the Board may ask the Committee to scrutinise
- Oversight of any Brexit implications on behalf of the Board

### 3 MEMBERSHIP

The National Administrations Committee membership in respect of the financial year 2016/17 was:

John Pattullo	Chair (and Committee Chair)
Keith Rigg	Non-Executive Director (representing Scotland)
Jeremy Monroe	Non-Executive Director (representing Wales)
Louise Fullwood	Non-Executive Director (representing Northern Ireland)
Sally Johnson	Director of Organ Donation and Transplantation
Léonie Austin	Director of Communications (Secretary to the Committee)
John Forsythe	Associate Medical Director (Organ Donation and Transplantation)
Ian Bateman	Director of Quality and designated Executive lead for EU liaison (new committee member from December 2016)

The National Administrations Committee had regular attendees throughout 2016/17:

Wayne Lawley, Head of Corporate Communications (Observer)  
Heather O'Shea, External Affairs Manager (February-December Minutes).  
Cathy Allen, Corporate Communications Manager (March Minutes)

#### **4 TERMS OF REFERENCE**

The Terms of Reference for the Committee were updated in September 2016 in order to reflect the Committee taking on stewardship and oversight of any Brexit implications on behalf of the Board.

#### **5 MEETINGS**

Five meetings were held during the year:

- 8 February
- 12 May
- 8 August
- 22 December
- 29 March

All meetings during 2016/17 were quorate.

#### **6 DUTIES AND FINDINGS**

The impact of the UK referendum decision to leave the EU on NHSBT policy areas was discussed at the August meeting. It was agreed that the Committee will take on oversight of any Brexit implications on behalf of the Board and Ian Bateman (Director of Quality and designated Executive lead for EU liaison) would join the Committee to facilitate this.

- 6.1 The Committee discussed and monitored relationships with each administration, particularly in relation to issues of organ donation and transplantation. It also discussed any developments in England that may have an impact on any of the National Administrations.
- 6.2 It continued to scrutinise donation rates and performance; and supported close working with Ministers and policy officials.
- 6.3 The committee regularly discussed updates on Organ Donation and Transplantation funding
- 6.4 The Committee continued to monitor the development of organ donation opt-out Bills and consultations put forward in Scotland and Northern Ireland during this period.
- 6.5 The Committee continued to support progress with implementation of the Opt Out legislation in Wales in December 2015
- 6.6 The Committee monitored progress through to the successful transfer of the provision of blood services in north Wales to an all Wales Blood Service in May 2016, run by the Welsh Blood Service (WBS).

## **CONCLUSION**

- The Committee has complied with its Terms of Reference during 2016/17.

**Millie Banerjee**  
**Chair, National Administrations Committee**  
**September 2017**