

NHS BLOOD AND TRANSPLANT

41st (Virtual) Meeting of the Trust Fund Committee
April 2017

<p>In receipt of papers: Roy Griffins (RG) Charles StJohn (CSJ) Rob Bradburn (RB) Gail Miflin (GM) David Evans (DE)</p> <p>Linda Haigh (LH) Lynda Stark (LS)</p>	<p>Non Executive Director (Chair) Non - Executive Director Finance Director Medical Director Director of Workforce</p> <p>Secretary Administrator</p>
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	<p><u>Declarations of Interest</u></p> <p>No new interests were declared.</p>	
	<p><u>Minutes of the 40th meeting April 2017 (41-01)</u></p> <p>These were agreed as a correct record.</p>	
	<p><u>Actions From Previous Minutes (41-02)</u></p> <p>All actions were complete or not yet due. Except the release of funds from Barings which is now in progress.</p>	
1.	<p><u>Annual Workplan (41-03)</u></p> <p>The Committee approved the Annual workplan.</p>	
2.	<p><u>Review of Procedures and Guidance (41-04)</u></p> <p>The Committee approved the revised document. Subject to replacing the title HR Director with Director of Workforce in para 21.2. Actioned LH.</p>	
3.	<p><u>Financial Review to 31st March 2017 (41-05)</u></p> <p>The Committee noted the draft financial position. CSJ requested the reference to the divestment under the Funds of the Charity table be removed as this was not relevant as at 31st March. Actioned LH.</p>	
4.	<p><u>Annual Budget (41-06)</u></p> <p>The Committee approved the budget for 2017/18 noting that investment income had been reduced to reflect the planned divestment.</p>	

5.	<u>Annual Review of Projects (41-07)</u> The Committee notes the project outcomes.	
6.	<u>Review of Investments (41-08)</u> The Committee noted the positive performance of the fund to March 2017.	
7.	<u>Grant Application to BBMDA (41-09)</u> The Committee endorsed the R&D SMT recommendation and approved TF068 to be funded from the BBMDA funds. Lynda Stark to write to the successful grant applicant	LS
	<u>AOB</u> Use of Chair's powers to approve a change of use for £7.1k within TF054 was noted and endorsed by the Committee. The Committee thanked David Evans for his input to the work of the Trust Fund Committee over the last 11 years. Linda to ensure Katherine Robinson has the forward dates in her diary.	LH
	<u>Date of Next Meetings</u> July (by email) papers to be issued 7 th July November (face to face) 7 November 2017 14.30- 16.00 following GAC	