

NHSBT Board
March 30 2017

Matters Arising (Public) from meeting held on Thursday 26 January 2017

Agenda item no.	Issue	Lead	Action Taken
3	BOARD 'WAYS OF WORKING'		
	The "Ways of Working" are due for review, Mr Evans agreed to write to individual Board members regarding any changes or additions to the document they would suggest. He will present a proposed updated version at the March Board meeting, for approval.	DE	Revised Ways of Working included in Board pack.
4	MINUTES OF THE LAST MEETING		
	A typographical error was noted, and will be corrected before the minutes are approved.	OR	Corrected and signed by the Chairman after the Board Meeting
5	MATTERS ARISING		
	Ms Austin reported on her action to integrate prompts to join the Organ Donor Register on various online government forms. HMRC have responded positively but we are still waiting to hear back from DWP. The Board agreed to pursue making representation at ministerial level.	LA	A prompt to join the Organ Donor Register is on the backlog for DWP's Universal Credit. There is no indication yet whether this will be considered for DWP's Pensions service. Ian Trenholm will be writing to Lord O'Shaughnessy with specific requests related to Government transaction sites following their meeting on 22 March.
9	CLINICAL GOVERNANCE REPORT		
	Regarding the CMV incident reported last meeting, Public Health England have submitted their root cause analysis to the pre-inquest process. We are meeting to identify lessons we can learn and to produce a single joint report for the family of the deceased. We will have representation at the inquest.	GM	Updated in March Clinical Governance report. Incident is now closed.
	The second incident involves the Manufacturing & Logistics National Transfusion Microbiology Reference	GM	This incident is now closed and is included in this meetings Clinical Governance report.

	Laboratory (NTMRL) incident where samples have been tested outside of the manufacturers 'instructions for use' with respect to timeframes. The validation work continues and the majority are now completed. The results have validated the longer time frames. We hope to be able to close the incident by the next Board Meeting.		
	There has also been a challenge from HTA that blood samples taken as part of NHSBT's Quality in Organ Donation research were taken outside the ethics of the Mental Capacity Act. This was not due to error on our part and was explicit as part of the request for ethical permission to set up the bio bank. We ask consent from family to take samples before death. Legal advice is being taken and we are likely to confirm that this is acceptable with the relevant ethics committee. The HTA agree this is not contravening their regulations.	GM	This action is not yet closed and will be updated next meeting
	The Board also learned about a legal case in December, Wilkes v DuPuy International Ltd, the ruling of which changes the law with respect to the Consumer Protection Act and product liability. Dr Mifflin said that legal advice on the implications of this judgement has been requested, however it is likely to increase the importance of consent in the blood transfusion setting. It may also have implications for legal challenges in ODT.	GM	Legal team are compiling a report on the implications of this case. This is due to come to CARE May 2017 and will be included in the next report.
	Mr Pattullo said that there was a general theme of external legal challenge permeating the report. He said it would be helpful to include information in the next Clinical Governance Report about how we support employees with legal advice.	GM	Included in this meeting's Clinical Governance report.
11	HEV CONTRACT		
	Mr Pattullo asked for an update at the March Board meeting, concerning any implications which may arise if the implementation timescales vary.	ST	Included in the Board Pack
12	CORE SYSTEMS MODERNISATION PROGRAMME UPDATE, INCLUDING DEMONSTRATION		

	Mr Burton said that once we have a partner for implementation of the Enterprise Resource Planning (ERP) platform on board in July, we should gain more certainty about cost and timing for the overall migration off the legacy system. The CSM team will bring an update report to the Board in July, alongside a separate paper to recommend awarding a contract to an ERP partner in March or May.	MB	In relation to the ERP contract - we are expecting to make an award towards the end of April. We may require use of Chairman's delegated authority to approve as it is in between the March and May Board meetings.
	Mr Griffins noted that we have still not received formal approval to our business case from the Minister for the Cabinet Office. Mr Mean agreed to engage with the Cabinet Office to make them aware of the request.	JM	DH is content NHSBT has assumed approval on the basis of communications to that effect to the Cabinet Office and no further response.
15	TAKING ORGAN TRANSPLANTATION TO 2020 & ORGAN UTILISATION STRATEGY REVIEW		
	Professor Forsythe agreed to launch the strategy at the forthcoming British Transplantation Society meeting. The Board approved the strategy and asked that it should be published.	JF	The strategy was launched and published