NHS
Blood and Transplant

ACTION LOG

BOARD MEETING IN PUBLIC

1 December 2026 (updated to 24 November 2026)

Actions are RAG rated as follows:

ON TRACK	OFF TRAJECTORY	DUE DATE PASSED	NOT YET DUE	COMPLETED
Action on track to complete	Action is behind schedule	Action not completed by the due date	Acton is not due for completion	Action completed Proposed for closure

Meeting Date	Action Ref	Minute Ref./ Heading	Action	Lead	Action due date	Update on current position/ Progress	RAG Rating	Evidence of completion
18/05/2026	PB17/26	4.2 Standing Orders, Scheme of Delegations and Standing Financial Instructions	Scheme of Delegations to return to Board following discussion re: CEO and Board approval levels for business cases.	Chief Financial Officer	01/12/2026 **(proposed extension to Mar-2027)**	A paper is presented to this meeting (agenda item 4.2) proposing changes that have arisen from DHSC amending its delegations to NHSBT. A fuller update, including approval levels for business cases is planned to be considered by the Audit, Risk and Governance Committee at their meeting on 1 March, and thereafter by the Board at their meeting on 16 March 2027. This aligns with the usual review cycle for this key governance document.	Off Trajectory	
21/07/2026	PB18/26	4.1 Conflicts of Interest Policy	ARGC to consider further whether the scope for Conflicts of Interests declarations should be extended to additional colleagues.	Silena Dominy	Apr-27		Not yet due	
21/07/2026	PB19/26	5.1.1 Board Committee Terms of Reference Annual Review	Clinical Governance Committee membership and Terms of Reference to be fully reviewed post completion of the Clinical Governance Review.	Silena Dominy/Helen Gillan	Jan-27		Not yet due	
29/09/2026	PB20/26	5.1.1 Research & Innovation Board Committee Terms of Reference	Members of the Research and Innovation Board Committee to convene a meeting prior to the December 2026 Board meeting to review and agree the draft Terms of Reference.	Stephen Powis/Rommel Ravanan/Silena Dominy	Dec-26	A meeting was held on 24 November 2026 at which amendments to the draft Terms of Reference were agreed. These are presented to the Board at this meeting for approval.	On Track	Agenda item 5.2.1, Public Board 1 December 2026