

ACTION LOG

BOARD MEETING IN PUBLIC
18 May 2026 (updated to 11 May 2026)

Actions are RAG rated as follows:

ON TRACK
Action on track to complete

OFF TRAJECTORY
Action is behind schedule

DUE DATE PASSED
Action not completed by the due date

NOT YET DUE
Action is not due for completion

COMPLETED
Action completed
Proposed for closure

Meeting Date	Action Ref	Minute Ref./ Heading	Action	Lead	Action due date	Update on current position/ Progress	RAG Rating	Evidence of completion
02/12/2025	PB09/25	3.1 Chief Executive's Report	A deep dive into corneal donation to be added to the forward plan. Reporting date to be confirmed with the Director of OTDT.	Anthony Clarkson	May-26	Reported to Board May 2026.	Completion at May Board	Agenda item 3.4
24/03/2026	PB14/26	3.2 Performance and Risk Report	Donor Base metrics – determine how the active donor base should be defined, how it is measured and how improvements are achieved.	Mark Chambers	Sep-26	Discussions are underway with the Blood Operators Leadership Team and others to determine reporting metrics and governance, which requires refinement over the coming months.	On Track	