

ACTION LOG

BOARD MEETING IN PUBLIC

24 March 2026 (updated to 16 March 2026)

ON TRACK
Action on track to complete

OFF TRAJECTORY
Action is behind schedule

DUE DATE PASSED
Action not completed by the due date

NOT YET DUE
Action is not due for completion

COMPLETED
Action completed
Proposed for closure

Actions are RAG rated as follows:

Meeting Date	Action Ref	Minute Ref./ Heading	Action	Lead	Action due date	Update on current position/ Progress	RAG Rating	Evidence of completion
02/12/2025	PB08/25	3.1 Chief Executive's Report	Gap analysis to be included in the next report comparing current blood stock levels against trends and targets.	Gerry Gogarty/Mark Chambers	Mar-26	PB08/25 completed via CEO report to Board in February 2026 where trend data was included.	PB08/25 completed at Feb 26.	Agenda item 3.1, February 2026 Board
	PB11/25	3.5.1 Health of the Donor Base - Blood Components	Table of donor base related initiatives to be created, including timelines, deliverables and outcomes			PB11/25 completed by way of provision of information in the Blood Marketing update at the March 2026 Board meeting.	PB11/25 completed at March 26 Board	Agenda item 3.6, March 2026 Board.
02/12/2025	PB09/25	3.1 Chief Executive's Report	A deep dive into cornea donation to be added to the forward plan. Reporting date to be confirmed with the Director of OTDT.	Anthony Clarkson	May-26	A report is scheduled to be presented to the Board in May 2026.	On Track	
02/12/2025	PB10/25	3.5.1 Health of the Donor Base - Blood Components	Summary of lessons learned from opening the Brixton Centre to be produced	Gerry Gogarty/Mark Chambers	Mar-26	Brixton Centre Lessons Learnt Report provided to the Board at their March 2026 meeting.	Completed at March 26 Board	Agenda item 3.5, March 2026 Board.
03/02/2026	PB12/25	3.3 NHSBT Financial Performance Report	Re-issue and clarify guidance on spending parameters for staff network events	Julie Pinder	Feb-26	A reminder of spend controls will be re-issued to all staff via internal communications.	Completed	Julie Pinder has confirmed that guidance has been reissued.
03/02/2026	PB13/25	5.1.1 Board Effectiveness Review	Action Plan to be drafted and presented to the Board in March 2026	Silena Dominy	Mar-26	Action plan presented for assurance in March 2026.	Completed at March 26 Board	Agenda item 4.1.1, March 2026 Board.