

**Board Meeting in Public**  
**Tuesday, 03 February 2026**

<b>Title of Report</b>	NHSBT Charity Committee Report			<b>Agenda No.</b>	5.2.2
<b>Nature of Report</b>	<input checked="" type="checkbox"/> Official		<input type="checkbox"/> Official Sensitive		
<b>Author(s)</b>	Omolola Majolagbe, Corporate Governance Officer				
<b>Lead Executive</b>	Carl Vincent, Chief Financial Officer				
<b>Non-Executive Director Sponsor</b>	Caroline Serfass, Trust Fund Committee Chair				
<b>Presenter(s) at Meeting</b>	Caroline Serfass, Trust Fund Committee Chair				
<b>Presented for</b>	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Assurance		<input type="checkbox"/> Information <input type="checkbox"/> Update		
<b>Is there a plan to communicate this to the organisation?</b>	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No	<input type="checkbox"/> Yet to be determined	
<b>Executive Summary</b> This report is submitted to the Board to draw attention to the main items discussed at the NHSBT Charity Committee meeting held on Monday 15 December 2025.					
<b>Previously Considered by</b>					
N/A					
<b>Recommendation</b>	The Board is asked to note the report.				
<b>Risk(s) identified (Link to Board Assurance Framework Risks)</b>					
N/A					
<b>Strategic Objective(s) this paper relates to:</b>					
<input checked="" type="checkbox"/> Collaborate with partners <input type="checkbox"/> Invest in people and culture <input checked="" type="checkbox"/> Drive innovation <input type="checkbox"/> Modernise our operations <input type="checkbox"/> Grow and diversify our donor base					
<b>Appendices:</b>	None				

## 1. INTRODUCTION

This report is submitted to the Board to draw attention to the main items discussed at the NHSBT Charity Committee meeting held on 15 December 2025.

## 2. STRATEGY AND PERFORMANCE

### Quarterly Finance Report

The Committee received the second quarter report of the 2025-26 financial year. At the end of Quarter 2, the Charity had received £46.1k in donations and £7.5k in interest, keeping overall income broadly on track with budgeted levels. Expenditure to date totals £16.6k, with payments expected to rise in Quarters 3 and 4 as grants, legacy transfers, and administration costs fall due. The Charity's bank balance stands at £401.4k, of which £99.1k remains uncommitted and available for future spending.

### NHSBT Charity Quarterly Performance Report

The Committee considered the Charity's Quarterly Performance Report, which provided an update on recent activity and set out the operational plan for the next two years, forming the framework for future quarterly reporting and planning. The plan is aligned with the NHSBT Charity Risk Register and team member Key Performance Indicators (KPIs).

The Committee noted the KPI framework as the basis for future reporting and welcomed progress on developing standard operating procedures for implementation within six months. Key updates included benchmarking giving circles against other NHS charities, early engagement with external organisations ahead of corporate giving planned for 2026, the successful launch of tribute fundraising with new branding, ongoing work on the Devon and Exeter legacy, and plans to introduce MicroHives alongside the Give As You Earn scheme. The Committee commended the report as a robust framework for monitoring progress and acknowledged the developments made.

### NHSBT Charity Funding Process

The Committee reviewed the process and governance framework underpinning the application process and took assurance from the arrangements in place.

Application information was shared internally to all NHSBT staff and would remain open until 21 January 2026, with flexibility to extend. The process will require checks by the charity team before approval by finance and service directors. There are plans to establish a grants panel with representation across directorates, supported by draft terms of reference and role descriptions, and senior colleagues are expected to engage actively.

Projects will be prioritised against agreed criteria, funded fully or partially, or categorised into tiers to support future fundraising. Donor involvement will be carefully structured, with regular donors invited to contribute through the grants panel and innovation circle, and payroll giving participants able to express preferences on broad campaigns. Donor voting will be limited to selected appeals to ensure manageability, while showcasing funded projects is expected to encourage further contributions.

The following items were presented for approval:

### Revised Charity Risk Register

The Committee considered and approved the revised risk register.

Annual Report and Accounts including Management Letter from Independent Examiner and Letter of Representation to Independent Examiner

The Committee approved the NHSBT Charity 2024-25 Annual Report and Account and the Letter of Representation.

### **3. FOR ASSURANCE**

Research Funding Report - including project updates for TF070, TF093 and TF094

The Committee received a brief overview of current projects supported by the charity, highlighting positive impacts both internally and externally. The report emphasised the speed at which charity funding is generating insights and the importance of showcasing outcomes through case studies, photos, and stories to engage staff and donors.

Committee Skills and Capability Report

The Committee reviewed the charity committee's skills and capabilities grid and observed that while most areas show strong expertise among members, clinical governance remains a gap. Building on last year's discussions, it was acknowledged that additional clinical experience would strengthen the committee; however, given current member commitments, the preferred approach is to bring in external clinical expertise through presentations rather than formal membership.