

ACTION LOG

BOARD MEETING IN PUBLIC

3 February 2026 - updated 22.01.2026

Actions are RAG rated as follows:

ON TRACK
Action on track to complete

OFF TRAJECTORY
Action is behind schedule

DUE DATE PASSED
Action not completed by the due date

NOT YET DUE
Action is not due for completion

COMPLETED
Action completed
Proposed for closure

Meeting Date	Action Ref	Minute Ref./ Heading	Action	Lead	Action due date	Update on current position/ Progress	RAG Rating	Evidence of completion
01/04/2025	PB02/25	4.4 - Confidentiality and Data Protection Policy	AI policy will be added to the Board Forward Plan for discussion in approximately 8–9 months' time.	Rebecca Tinker	Feb-26	AI Policy to be renamed as "AI Governance and Framework" and will come to Board in February 2026 following presentation to ARGC in January 2026.	Completion at Feb 26 Private Board	Agenda item 2.4, NHSBT Private Board
02/12/2025	PB08/25 PB11/25	3.1 Chief Executive's Report 3.5.1 Health of the Donor Base - Blood Components	Gap analysis to be included in the next report comparing current blood stock levels against trends and targets. Table of donor base related initiatives to be created, including timelines, deliverables and outcomes	Gerry Gogarty/Mark Chambers	Mar-26	A paper will be presented to the Private Board meeting in March 2026 and subsequently reported to the Board in Public.	On Track	
02/12/2025	PB09/25	3.1 Chief Executive's Report	A deep dive into cornea donation to be added to the forward plan. Reporting date to be confirmed with the Director of OTDT.	Anthony Clarkson	May-26	An update is provided within the Chief Executive report. Further information, as determined by the Board will be presented at the May Board.	On Track	
02/12/2025	PB10/25	3.5.1 Health of the Donor Base - Blood Components	Summary of lessons learned from opening the Brixton Centre to be produced	Gerry Gogarty/Mark Chambers	Mar-26		On Track	