

**NHS BLOOD AND TRANSPLANT  
ORGAN AND TISSUE DONATION AND TRANSPLANTATION DIRECTORATE  
MEETING OF THE NHSBT OTAG ADVISORY GROUP - 1-4 pm  
WEDNESDAY 26 FEBRUARY 2025**

Click on the following link at the time of the meeting - [Join the meeting now](#)  
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**AGENDA**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                               |                            |                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|----------------------------|-----------------------|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Apologies and welcome</b>                                                  | P Hossain                  |                       |
| <b>1</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Declarations of interest</b>                                               | P Hossain                  |                       |
| <i>Please note: it is the policy of NHSBT to publish all papers on the website <a href="https://www.odt.nhs.uk/">https://www.odt.nhs.uk/</a> unless the papers include patient identifiable information, preliminary or unconfirmed data, confidential and commercial information or will preclude publication in a peer-reviewed professional journal. Authors of such papers should indicate whether their paper falls into these categories <u>prior to or at the time of the meeting</u>. This meeting will be recorded. The recording will be deleted following approval of the Minutes.</i> |                                                                               |                            |                       |
| <b>2</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Minutes of the OTAG Meeting held on 10 October 2024</b>                    |                            |                       |
| 2.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Accuracy                                                                      | P Hossain                  | <b>OTAG(M)(24)02</b>  |
| 2.2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Action points                                                                 | P Hossain                  | <b>OTAG(AP)(24)02</b> |
| 2.3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Matters arising, not separately identified                                    | P Hossain                  | <b>Verbal</b>         |
| <b>3.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Medical Director's Report (5 mins)</b>                                     | D Manas                    | <b>Verbal</b>         |
| <b>4.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Statistics and Clinical Research reports (45 mins)</b>                     |                            |                       |
| 4.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Corneal donation and transplantation activity                                 | C Hopkinson                | <b>OTAG(25)01</b>     |
| 4.2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Outstanding forms not returned                                                |                            | <b>OTAG(25)02 /</b>   |
| 4.3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Statistics update                                                             |                            | <b>OTAG(25)04</b>     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                               |                            | <b>OTAG(25)03</b>     |
| <b>5.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Clinical Governance Group report (15 mins)</b>                             | U Paulus                   | <b>Verbal</b>         |
| 5.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Eye Bank Directors' meetings                                                  |                            |                       |
| <b>6.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>NHSBT Operational Update (60 mins)</b>                                     |                            |                       |
| 6.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Data reported on referrals, deferrals, and retrieval pathway of all schemes   | K Wright                   | <b>OTAG(25)05</b>     |
| 6.2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Project Lead IORbIT Update                                                    | J Brander                  | <b>Verbal</b>         |
| 6.3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Existing Eye Donation Schemes update                                          | J Brander                  | <b>Verbal</b>         |
| 6.3.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Hospice update                                                                | E Winstanley               | <b>Verbal</b>         |
| 6.4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Retrieval and Eye Banks                                                       | A Ranson                   | <b>Verbal</b>         |
| 6.5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Update of importation of corneal tissue                                       | K Bennett                  | <b>Verbal</b>         |
| 6.6                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Costs and Charges for Eyes for Training & Research                            | K Bennett                  | <b>Verbal</b>         |
| <b>7.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Selection Policy Review (15 mins)</b>                                      | P Hossain                  | <b>Verbal</b>         |
| <b>8.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>OTAG Audit and Research subgroup (20 mins)</b>                             |                            |                       |
| 8.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | OTAG representative for Research and Development Group                        | F Larkin                   | <b>OTAG(25)06</b>     |
| <b>9.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Amniotic membrane update / Serum Eye Drops (10 mins)</b>                   | K Bennett / A Chandrasekar | <b>Verbal</b>         |
| <b>10.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Terms of Reference for OTAG and sub-groups) (15 mins)</b>                  |                            |                       |
| 10.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Membership and attendance of OTAG                                             | P Hossain                  | <b>Verbal</b>         |
| <b>11.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Newsletter (5 mins)</b>                                                    | M Rajan                    | <b>OTAG(25)07</b>     |
| <b>12.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Any other business</b>                                                     |                            |                       |
| 12.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Date of next meeting – <b>WEDS 24<sup>th</sup> SEPTEMBER 2025 – Venue TBA</b> | P Hossain                  | <b>Verbal</b>         |
| <b>13.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Key Points to cascade to team members from this meeting</b>                | P Hossain                  | <b>Verbal</b>         |