

ACTION LOG

BOARD MEETING IN PUBLIC 2 December 2025

Actions are RAG rated as follows:

ON TRACK
Action on track to complete

OFF TRAJECTORY
Action is behind schedule

DUE DATE PASSED
Action not completed by the due date

NOT YET DUE
Action is not due for completion

COMPLETED
Action completed
Proposed for closure

Meeting Date	Action Ref	Minute Ref./ Heading	Action	Lead	Action due date	Update on current position/ Progress	RAG Rating	Evidence of completion
01/04/2025	PB02/25	4.4 - Confidentiality and Data Protection Policy	AI policy will be added to the Board Forward Plan for discussion in approximately 8–9 months' time.	Rebecca Tinker	Feb-26	AI Policy to be renamed as "AI Governance and Framework" and will come to Board in February 2026 following presentation to ARGC in January 2026.	On track	
20/05/2025	PB04/25	3.5 Health of the Donor Base	Further update to be presented to the Board in six months. Consideration to be given to providing the Board with additional lag performance indicators on the health of the donor base.	Mark Chambers	Dec-25	This will form part of the wider Donor Base Resilience work and business case.	To be completed at December Board	Agenda item 3.5, December 2025 Board meeting
22/07/2025	PB05/25	2.1 Patient Story	Freeze dried plasma - update on development of the project to be provided to the Board	Gail Mifflin	Sep-25	Update provided at Public Board meeting September 2025.	Completed	Agenda item 2.1, September 2025 Board meeting
30/09/2025	PB07/25	4.1 Organ Donation Joint Working Group Report	Report from ODJWG to be shared with Ministers once a next steps plan has been developed to accompany it	Gail Mifflin/Anthony Clarkson	Dec-25	Confirmation received from Anthony Clarkson that the action has been completed.	Completed	