

ACTION LOG

BOARD MEETING IN PUBLIC
22 July 2025

Actions are RAG rated as follows:

ON TRACK
Action on track to complete

OFF TRAJECTORY
Action is behind schedule

DUE DATE PASSED
Action not completed by the due date

NOT YET DUE
Action is not due for completion

COMPLETED
Action completed
Proposed for closure

Meeting Date	Action Ref	Minute Ref./ Heading	Action	Lead	Action due date	Update on current position/ Progress	RAG Rating	Evidence of completion
26-Nov-24	B24-02	3.2 - Board Performance & Risk Report	A report on short notice cancellations, including the impacts and actions to reduce these, to be brought to the Board in May 2025, following analysis over a three month period.	Gerry Gogarty	Jul-25	A report has been shared with Board members in the meeting review room for this meeting.	Completed	Report included in Review Room for July 2025 Public Board meeting.
01-Apr-25	PB01/25	3.4 - Health of the Organ, Blood Product and Stem Cell Donor Bases	Executive Team to further develop the approach to blood related actions and other donor bases and registers, ahead of Board seminar sessions being held for each. Non-Executive Directors to be engaged through the process.	Mark Chambers	TBC	Update provided at May Public Board meeting and further update to be provided at July Public Board meeting.	To be completed at July 2025 meeting.	Agenda item 3.4
01-Apr-25	PB02/25	4.4 - Confidentiality and Data Protection Policy	AI policy will be added to the Board Forward Plan for discussion in approximately 8–9 months' time.	Rebecca Tinker	Jan-26		Not yet due	
20-May-25	PB04/25	3.5 Health of the Donor Base	Further update to be presented to the Board in six months. Consideration to be given to providing the Board with additional lag performance indicators on the health of the donor base.	Mark Chambers	Dec-25	This will form part of the wider Donor Base Resilience work and business case.	Not yet due	