

# Board Meeting in Public

Tuesday, 20 May 2025

<b>Title of Paper</b>	Annual Management Quality Review: 2024-25	<b>Agenda No.</b>	3.8
<b>Nature of Paper</b>	<input checked="" type="checkbox"/> Official	<input checked="" type="checkbox"/> Official Sensitive	
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<b>Lead Executive</b>	Helen Gillan – Director of Quality & Governance		
<b>Non-Executive Director Sponsor</b>	N/A		
<b>Presenter(s) at Meeting</b>	Helen Gillan Director of Quality & Governance & Iroro Agba, AD Quality		
<b>Presented for</b>	<input type="checkbox"/> Approval <input type="checkbox"/> Information <input checked="" type="checkbox"/> Assurance <input type="checkbox"/> Update		
<b>Executive Summary (max 300 word count)</b>			
<p>Overall 2024-25 has been a very positive year, with new Donor Adverse Event (DAE), Patient Safety Incident Investigation (PSII), and Quality self-inspection audit processes successfully implemented. Furthermore, despite an increased number of MHRA inspections compared to the previous year, the volume of Major findings remained low, and there were no Critical findings. However, there are still some challenges, especially with reducing the volume of overdue QMS events and completing supplier reviews on time.</p>			
<b>Previously Considered by</b>			
Not previously reported			
<b>Recommendation</b>	<p>The Board is asked to:</p> <ul style="list-style-type: none"> <li>○ Support the ongoing work to improve management of QMS incidents.</li> <li>○ Encourage and support teams to log incidents promptly when they do occur, so that the risk can be assessed and any regulatory reporting can be completed in a timely manner.</li> <li>○ Support preparations for future regulatory inspections, as well as actions to resolve inspection findings, as required.</li> <li>○ Encourage teams to support and accommodate internal quality self-inspection audits.</li> </ul>		
<b>Risk(s) identified (Link to Board Assurance Framework Risks)</b>			
N/A			
<b>Strategic Objective(s) this paper relates to: [Click on all that apply]</b>			
<input checked="" type="checkbox"/> Collaborate with partners <input type="checkbox"/> Invest in people and culture <input type="checkbox"/> Drive innovation <input checked="" type="checkbox"/> Modernise our operations <input checked="" type="checkbox"/> Grow and diversify our donor base			
<b>Appendices:</b>	None		