

## Board Meeting in Public

### Tuesday, 01 April 2025

<b>Title of Paper</b>	Standing Orders	<b>Agenda No.</b>	4.2
<b>Nature of Paper</b>	<input checked="" type="checkbox"/> Official <input type="checkbox"/> Official Sensitive		
<b>Author(s)</b>	Silena Dominy, Company Secretary		
<b>Lead Executive</b>	Helen Gillan, Director of Quality		
<b>Non-Executive Director Sponsor</b>	Peter Wyman, NHSBT Chair		
<b>Presenter(s) at Meeting</b>	Silena Dominy, Company Secretary		
<b>Presented for</b>	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Information* <input type="checkbox"/> Assurance <input type="checkbox"/> Update		
<b>Executive Summary (max 300 word count)</b>			
<p>The Standing Orders are written rules which set out the composition and role of the Board, clarifies key responsibilities and those matters reserved to the Board. It sets out the overarching rules for delegation of authority and the rules in relation to how meetings will be governed and how conflicts of interest will be managed and standards of conduct maintained.</p> <p>The Standing Orders were last reviewed in July 2024. In order to align future reviews with other key governance documents annual reviews will now be undertaken each March, or otherwise as and when a requirement arises.</p> <p>The current review of the Standing Orders has found them to remain fit for the purpose for which they are intended and therefore no significant amendments are proposed. The opportunity has however been taken to make the following amendment:          8.17 – amended to reflect that guidance on declarations/conflicts of interest can be obtained from the Company Secretary rather than the Finance Director.</p>			
<b>Previously Considered by</b>			
N/A			
<b>Recommendation</b>	The Board is asked to approve the revised Standing Orders in its presented form.		
<b>Risk(s) identified (Link to Board Assurance Framework Risks)</b>			
P-11 Corporate Governance			
<b>Strategic Objective(s) this paper relates to:</b> [Click on all that apply]			
<input checked="" type="checkbox"/> Collaborate with partners <input type="checkbox"/> Invest in people and culture <input type="checkbox"/> Drive innovation <input type="checkbox"/> Modernise our operations <input type="checkbox"/> Grow and diversify our donor base			
<b>Appendices:</b>	NHSBT Standing Orders		