# **BOARD FORWARD PL**

Updated to 18/11/2024

PLAN 2024/25, 2025/26				Blood and Transplant		2024/25				202	5/26		
	MEETING	PURPOSE	LEAD	PRIOR COMMITTEE CONSIDERATION	26/11/2024	21/01/2025	25/03/2025	20/05/2025	22/07/2025	30/09/2025	02/12/2025	20/01/2026	31/03/2026
ortfolio and Transformation Programme	Draft Private Approval Public	For Discussion For Approval	Deputy Chief Executive	N/A		√ Draft	√ Approval					√ Draft	√ Approval
	Draft Private Approval Public	For Discussion For Approval	Deputy Chief Executive	N/A		$\checkmark$							
Pricing / Developing NHSBT's Budget	Private	For Discussion For Approval	Chief Financial Officer	N/A	$\checkmark$	$\checkmark$				V	$\checkmark$	$\checkmark$	
od Product Donor Bases	Draft Private Approval Public	For Discussion For Approval	Donor Experience Director	N/A	$\checkmark$								
	Draft Private Approval Public	For Discussion For Approval	Chief Financial Officer	N/A		√ Draft	√ Approval						
	Draft Private Approval Public	For Discussion For Approval	Chief Medical Officer	N/A			$\checkmark$						
	Draft Private Approval Public	For Discussion For Approval	Chief Medical Officer	N/A					√				
	Public & Private	For review and discussion	Chief Executive	N/A	√	√	√	√	√	√	$\checkmark$	√	√
ance & Risk Report	Public	For review and discussion	Chief Executive	N/A	√	√	√	√	√	√	$\checkmark$	√	√
	Public	For review and discussion	Chief Financial Officer	N/A	√	√	$\checkmark$	√	√	√	$\checkmark$	$\checkmark$	√
ortfolio Half Year Update	Public	For review and discussion	Deputy Chief Executive	N/A	√						$\checkmark$		
	Public	For review and discussion	Director of Plasma for Medicines	N/A			٧						
ess Reviews	Public	For review and discussion	Chair/Committee Chairs (Company Secretary)	All Committees		√ Findings	Action plan			√ Update		√ Findings	√ Action plan
ζ.	Public	For Assurance and discussion	Director of Quality	ARGC					√				
Review and Update	Public	For Assurance and discussion	Director of Quality	N/A				√					
y Standard, Workforce Disability Equality	Public	For Assurance and noting	Chief People Officer	People Committee	√					√			
t	Public	For Assurance and noting	Chief People Officer	People Committee	√					√			
(	Public	For Assurance and noting	Director of OTDT / Chief People Officer	People Committee	√ Update								
	Public	For Assurance and discussion	Chief People Officer	N/A	√				√				
	Public	For Assurance and noting	Chief People Officer	People Committee		√ Annual			√ Half-Year			√ Annual	
fare Report	Public	For Assurance and noting	Chief People Officer	People Committee					√				
Update	Public	For Assurance and discussion	Chief Nursing Officer	CGC			V						
	Private	For Assurance and discussion	Chief Digital and Information Officer	N/A	$\checkmark$						$\checkmark$		

SUBJECT	MEETING	PURPOSE	LEAD	PRIOR COMMITTEE CONSIDERATION	26/11/2024	21/01/2025	25/03/2025	20/05/2025	22/07/2025	30/09/2025	02/12/2025	20/01/2026	31/03/202
STRATEGY													
Business Plan, Investment Portfolio and Transformation Programme	Draft Private Approval Public	For Discussion For Approval	Deputy Chief Executive	N/A		√ Draft	√ Approval					√ Draft	√ Approval
Productivity Programme	Draft Private Approval Public	For Discussion For Approval	Deputy Chief Executive	N/A		$\checkmark$							
Financial Sustainability and Pricing / Developing NHSBT's Budget	Private	For Discussion For Approval	Chief Financial Officer	N/A	$\checkmark$	$\checkmark$					$\checkmark$	$\checkmark$	
Health of the Organ and Blood Product Donor Bases	Draft Private Approval Public	For Discussion For Approval	Donor Experience Director	N/A	$\checkmark$								
Estates Strategy	Draft Private Approval Public	For Discussion For Approval	Chief Financial Officer	N/A		√ Draft	√ Approval						
Pathology Strategy	Draft Private Approval Public	For Discussion For Approval	Chief Medical Officer	N/A			$\checkmark$						
Net Zero Strategy	Draft Private Approval Public	For Discussion For Approval	Chief Medical Officer	N/A					√				
PERFORMANCE													
Chief Executive's Report	Public & Private	For review and discussion	Chief Executive	N/A	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$	$\checkmark$
Executive Team/Board Performance & Risk Report	Public	For review and discussion	Chief Executive	N/A	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$
Finance Report	Public	For review and discussion	Chief Financial Officer	N/A	$\checkmark$	$\checkmark$	$\checkmark$	V	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$
Business Plan and Investment Portfolio Half Year Update	Public	For review and discussion	Deputy Chief Executive	N/A							$\checkmark$		
Plasma Strategic Update	Public	For review and discussion	Director of Plasma for Medicines	N/A			√						
Board and Committee Effectiveness Reviews	Public	For review and discussion	Chair/Committee Chairs (Company Secretary)	All Committees		√ Findings	Action plan			√ Update		√ Findings	√ Action plar
ASSURANCE													
Board Assurance Framework	Public	For Assurance and discussion	Director of Quality	ARGC					$\checkmark$				
Annual Management Quality Review and Update	Public	For Assurance and discussion	Director of Quality	N/A				V					
EDI: Workforce Race Equality Standard, Workforce Disability Equality Standard	Public	For Assurance and noting	Chief People Officer	People Committee	$\checkmark$					$\checkmark$			
EDI: Gender Pay Gap Report	Public	For Assurance and noting	Chief People Officer	People Committee	$\checkmark$					$\checkmark$			
EDI: Anti-Racism Framework	Public	For Assurance and noting	Director of OTDT / Chief People Officer	People Committee	√ Update								
People Plan Update	Public	For Assurance and discussion	Chief People Officer	N/A	$\checkmark$				√				
Freedom to Speak Up	Public	For Assurance and noting	Chief People Officer	People Committee		√ Annual			√ Half-Year			√ Annual	
Annual Health, Safety & Welfare Report	Public	For Assurance and noting	Chief People Officer	People Committee					√				
PSIRF: Implementation Plan Update	Public	For Assurance and discussion	Chief Nursing Officer	CGC			V						
Annual Cyber Stocktake	Private	For Assurance and discussion	Chief Digital and Information Officer	N/A	$\checkmark$						$\checkmark$		

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## BOARD FORWARD PLAN 2024/25, 2025/26

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SUBJECT	MEETING	PURPOSE	LEAD	PRIOR COMMITTEE CONSIDERATION	26/11/2024	21/01/2025	25/03/2025	20/05/2025	22/07/2025	30/09/2025	02/12/2025	20/01/2026	31/03/2026
Governance Update	Public	For Assurance and discussion/decision	Company Secretary	N/A	V	V	√	√	incl FPPR	V	V	V	V
Board Skills, Training and Succession Planning	Public	For Assurance and discussion/decision	Company Secretary	N/A						V			
Reports of Board Committee Meetings in period	Public	For Assurance and discussion	Committee Chairs	All Committees	V	٦	V	V	V	N	V	$\checkmark$	٦
Minutes of Board Committee Meetings post Committee approval	Private	For Assurance and noting	Committee Chairs	All Committees	V	٦	V	V	V	N	V	$\checkmark$	٦
Annual Assurance Reports from Board Committees	Public	For Assurance and noting	Chief People Officer	All Committees				$\checkmark$					
APPROVAL													
Annual Budget	Public	For Approval	Chief Financial Officer	N/A			$\checkmark$						$\checkmark$
Annual Report and Accounts	Public	For Approval	Chief Financial Officer	ARGC				$\checkmark$	$\checkmark$				
Standing Orders, Standing Financial Instructions and Scheme of Delegates	Public	For Approval	Chief Financial Officer / Company Secretary	ARGC			V						$\checkmark$
OTDT Matching and Offering Full Business Case	Private	For Approval	Director of OTDT	N/A	$\checkmark$								
Microbiology Serology Full Business Case	Private	For Approval	Director of Blood Supply	N/A		٧							
New Pulse Supply Contract Full Business Case	Private	For Approval	Chief Digital and Information Officer	N/A		٧							
Blood Technology Modernisation Programme Full Business Case	Private	For Approval	Chief Digital and Information Officer	N/A			$\checkmark$						
Board Terms of Reference annual reviews	Public	For Approval	Company Secretary	All Committees					$\checkmark$				
Board Level Policies	Public	For Approval	Various	Relevant Committee	√ HSW	√ Safeguarding Anti-fraud/ Bribery	√ Data Security	√ Conflicts of Int HSW	√ Modern Slavery	√ Environment/ Sustainability Risk Management		√ Safeguarding Anti-fraud/ Bribery	√ Data Security
INFORMATION													
Patient Story	Public	For information	Chief Nursing Officer	N/A	$\checkmark$	$\checkmark$	√	√	√	1	$\checkmark$	√	√
Reports from UK Health Departments	Public	For information	Departmental Representatives	N/A	$\checkmark$	$\checkmark$	V	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$

**NHS** Blood and Transplant

2024/25

#### 2025/26