

Board Meeting in Public Agenda

Date and Time: Tuesday, 26 March 2024, 13:15 to 15:45

Venue: NHSBT Newcastle Centre

Time	Item	Subject	Lead	Time allocated
1.0 OPENING ADMINISTRATION				
13:15	1.1	Welcome and Apologies	Chair	10 mins
	1.2	Register of Interests	Chair	
	1.3	Minutes of the previous meeting	Chair	
	1.4	Action Log and Matters arising from previous meeting	Chair	
2.0 PATIENT STORY				
13:25	2.1	Patient Story	Chief Nursing Officer	10 mins
3.0 FOR ASSURANCE				
13:35	3.1	Chief Executive's Report Board Performance Report (including Strategic risks)	Chief Executive Officer	15 mins
13:50	3.2	Finance Report	Chief Financial Officer	10 mins
14:00	3.3	Care Quality Commission Action Plan	Director of Quality	5 mins
4.0 FOR APPROVAL				
14:05	4.1	Scheme of Delegation	Chief Financial officer	10 mins
	4.2	Standing Financial Instructions	Chief Financial Officer	
14:15	4.3	Confidentiality and Data Protection Policy	Chief Digital and Information Officer	5 mins
14:20	4.4	Patient Safety Incident Response Framework Policy and Safety Incident Response Plan	Chief Nursing Officer	10 mins
5.0 GOVERNANCE				
14:30	5.1	Board Assurance Framework	Director of Quality	10 mins
14:40	5.2	Governance Update	Director of Quality	5 mins
14:45	5.3	Committee Assurance Reports: 5.3.1-Audit, Risk and Governance Committee 5.3.2-Clinical Governance Committee 5.3.3-People Committee 5.3.4-Trust Fund Committee	Committee Chairs	15 mins

Time	Item	Subject	Lead	Time allocated
15:00	5.4	Self-Effectiveness Review Reports	Board and Committee Chairs	25 mins
		5.4.1 - Board		
		5.4.2 - Audit, Risk and Governance Committee		
		5.4.3 - Clinical Governance Committee		
		5.4.4 - People Committee		
		5.4.5 - Trust Fund Committee		
6.0 FOR REPORT				
15:25	6.1	Reports from UK Health Departments:		10 mins
		6.1.1 England	Helen McDaniel	
		6.1.2 Northern Ireland	Joan Hardy	
		6.1.3 Scotland	James How	
		6.1.4 Wales	Anthony Davies	
15:35	6.2	Board Forward Plan	Chair	5 mins
7.0 CLOSING ADMINISTRATION				
15:40	7.1	Any Other Business	Chair	5 mins
	7.2	Date of next meeting: Thursday, 6 June 2024 at NHSBT, Barnsley		
15:45	Meeting Close			
15:45	Board Members Only			