

Board Meeting in Public Tuesday, 30 January 2024

Title of Report	Annual Review of Standing Orders	Agenda No.	4.1
Nature of Report (tick one)	<input checked="" type="checkbox"/> Official	<input type="checkbox"/> Official Sensitive	
Author(s)	Brenda Thomas, Interim Company Secretary		
Lead Executive	Helen Gillan, Director of Quality		
Non-Executive Director Sponsor (if applicable)	Peter Wyman, Chair		
Presented for (tick all that applies)	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Assurance	<input type="checkbox"/> Information <input type="checkbox"/> Update	
Purpose of the report and key issues			
<p>The Standing Orders have been updated and presented to the Board for review and approval, following review at the Audit, Risk and Governance Committee (ARGC). The ARGC reviewed the Standing Orders at its meeting on 11 January 2024 and recommended them to the Board for approval.</p> <p>NHSBT's Standing Orders are the written rules which regulate the proceedings of the organisation, they are closely linked to our Establishment Order and alongside the Scheme of Delegation and Standing Financial instructions, set the foundations of NHSBTs governance framework.</p> <p>The Standing Orders were last reviewed in January 2023 to reflect the new Board Committee structure.</p> <p>The proposed changes following this year's review relate to:</p> <ol style="list-style-type: none"> i. 2.12 - the role of Associate Non-Executive Directors, to reflect their position on the Board; and ii. 2.13.5 - Chief Medical Officer, to remove reference to Director of Clinical Governance. <p>The Standing Orders are presented at appendix 1.</p>			
Previously Considered by			
The ARGC reviewed the Standing Orders at its meeting on 11 January 2024, and recommended them to the Board for approval.			
Recommendation	The Board is asked to approve the Standing Orders as recommended by the ARGC.		
Risk(s) identified (Link to Board Assurance Framework Risks)			
Linked to Regulatory Compliance risk (BAF-09).			

Strategic Objective(s) this paper relates to: [Click on all that applies]

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Collaborate with partners | <input checked="" type="checkbox"/> Invest in people and culture | <input checked="" type="checkbox"/> Drive innovation |
| <input checked="" type="checkbox"/> Modernise our operations | <input checked="" type="checkbox"/> Grow and diversify our donor base | |

Appendices:

Appendix 1 – NHSBT Standing Orders