

Board Meeting in Public Agenda

Date and Time: Tuesday, 6 June 2023, 12:45 - 15:45

Venue: Tower Hotel, St Katherine's Way, London

Time	Item	Subject	Lead	Time allocated
1.0 OPENING ADMINISTRATION				
12:45	1.1	Welcome and Apologies	Chair	10 mins
	1.2	Register of Interests	Chair	
	1.3	Minutes of the previous meeting	Chair	
	1.4	Action Log and Matters arising from previous meeting	Chair	
2.0 PATIENT STORY				
12:55	2.1	Patient Story	Chief Medical Officer	10 mins
3.0 FOR ASSURANCE				
13:05	3.1	Chief Executive Report and Board Performance Report (including Strategic risks)	Chief Executive Officer/ Deputy CEO	25 mins
13:30	3.2	NHSBT Strategy and service and functional strategies status	Deputy CEO	20 mins
13:50	3.3	Sustainability Strategy Update	Chief Financial Officer	15 mins
14:05	3.4	Finance Report	Chief Financial Officer	10 mins
14:15	Tea/Coffee Break			10 mins
14:25	3.5	Care Quality Commission Action Plan Report	Director of Quality	10 mins
14:35	3.6	Committee Assurance Reports: 3.6.1-Audit, Risk and Governance Committee 3.6.2-Clinical Governance Committee	Committee Chairs	10 mins
14:45	3.7	People and Culture Update - Inclusive Recruitment	Chief People Officer	20 mins
15:05	3.8	Annual Management Quality Review Report	Director of Quality	10 mins
4.0 FOR APPROVAL				
15:15	4.1	Governance:		10 mins
	4.1.1	Conflicts of Interest Policy	Director of Quality	
	4.1.2	Board Effectiveness Review Action Plan	Director of Quality	
	4.1.3	Board Committee Membership	Director of Quality	
5.0 FOR REPORT				
15:25	5.1	Reports from UK Health Departments:		10 mins
		5.1.1 England	Helen McDaniel	
		5.1.2 Northern Ireland	Joan Hardy	
		5.1.3 Scotland	James How	
		5.1.4 Wales	Pat Vernon	

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15:35	5.2	Board Forward Plan	Chair	5 mins
6.0 CLOSING ADMINISTRATION				
15:40	6.1	Any Other Business	Chair	5 mins
	6.2	Close Date of next meeting: Tuesday, 25 July 2023 at NHSBT North Bristol Park, Filton.		
15:45	POST BOARD MEETING – Board members only			