

## Board Meeting in Public Agenda

**Date and Time:** Tuesday, 28 March 2023, 13:15 - 16:10

**Venue:** NHSBT Barnsley, Unit D, Capitol Wy, Dodworth, Barnsley S75 3FG

Time	Item	Subject	Lead	Time allocated
<b>1.0 OPENING ADMINISTRATION</b>				
13:15	1.1	Welcome and Apologies	Chair	5 mins
	1.2	Register of Interests	Chair	
	1.3	Board Ways of Working	Chair	
	1.4	Minutes of the previous meeting	Chair	
	1.5	Action Log and Matters arising from previous meeting	Chair	
<b>2.0 PATIENT STORY</b>				
13:20	2.1	Patient Story	Director of OTDT	10 mins
<b>3.0 FOR ASSURANCE</b>				
13:30	3.1	Chief Executive's Board Report Board Performance Report (including Strategic risks)	Chief Executive Officer	20 mins
13:50	3.2	Care Quality Commission Action Plan	Director of Quality	10 mins
14:00	3.3	Committee Assurance Reports: 3.3.1 - Audit, Risk & Governance Committee 3.3.2 - Clinical Governance Committee 3.3.3 - People Committee 3.3.4 - Trust Fund Committee	Committee Chairs	10 mins
14:10	3.4	Finance Report	Chief Financial Officer	10 mins
14:20	3.5	Annual Board Assurance Framework - Assurance Mapping & Legislation Mapping Review	Director of Quality	10 mins
14:30	3.6	People and Culture Programme - Status Update	Chief People Officer	10 mins
14:40	<b>Tea/Coffee Break</b>			<b>10 mins</b>
<b>4.0 FOR APPROVAL</b>				
14:50	4.1	Health of the Organ Donor Registry	Director of Donor Experience	20 mins
15:10	4.2	Organ Utilisation Group Recommendations - Year one update	Director of OTDT	20 mins
15:30	4.3	Governance:		
	4.3.1	List of Policies for Board Approval	Company Secretary	10 mins
	4.3.2	Campbell Tickell Board Effectiveness Review Tracker	Company Secretary	
	4.3.3	Process for the Appointment of Associate Non-Executive Directors	Company Secretary	

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15:40	4.3.4	Standing Financial Instructions	<b>Chief Financial Officer</b>	10 mins
	4.3.5	Scheme of Delegation	<b>Chief Financial Officer</b>	
<b>5.0 FOR REPORT</b>				
15:50	5.1	Reports from UK Health Departments:		10 mins
		5.1.1 England	<b>Helen McDaniel</b>	
		5.1.2 Northern Ireland	<b>Joan Hardy</b>	
		5.1.3 Scotland	<b>James How</b>	
	5.1.4 Wales	<b>Pat Vernon</b>		
16:00	5.2	Board Forward Plan	<b>Chair</b>	5 mins
<b>6.0 CLOSING ADMINISTRATION</b>				
16:05	6.1	Any Other Business	<b>Chair</b>	5 mins
	6.2	Close Date of next meeting: Tuesday, 6 June 2023 at Tower Hotel, London		
16:10	<b>POST BOARD MEETING – Board members only</b>			