

# Commonwealth Tribute to Life Milestone Map

Key: Project Board Meetings Completed Planned

2020/21	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21		
Commonwealth Tribute to Life April 2020 to March 2021	Project mandate completed		Project Board	Project Board	Project Board	Project Board	Project Board	Project Board	Project Board	Project Board	Project Board	Project Board		
	Governance and Terms of Reference agreed	CTtL Board established	Website landing page established	CTtL UK Advisory Panel Terms of Reference agreed	CTtL UK Advisory Panel established	CTtL First International Webinar	Stakeholder engagement strategy implemented	CTtL Second International Webinar	Second version MoU completed	NHSBT Congress CTtL show and tell Webinar	CTtL International Advisory Panel first phase completed	UK Advisory Panel Members meeting		
2021/22	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22		
Commonwealth Tribute to Life April 2021 to March 2022	Project Board	Project Board	Project Board	Project Board	Project Board	Project Board	Project Board	Project Board	Project Board	Project Board	Project Board	Project Board		
	Commonwealth Games official endorsement for CTtL	Legal Team refine MOU	60 minute introduction video	Photo opportunity in Parliament	International Advisory Panel Members meeting	International Advisory Panel Terms of Reference agreed	Final MoU completed	Develop CTtL Legacy Project Plan	CTtL Outputs & Outcomes log developed	CTtL United by Birmingham logo	CTtL Press Release	CTtL Legacy Strategy Planning Meeting	International Advisory Panel Members meeting	International Webinar
2022/23	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23		
Commonwealth Tribute to Life April 2022 to March 2023	Project Board	Project Board	Project Board	Project Board	Project Board	Project Board	Project Board	Project Board	Project Board	Project Board	Project Board	Project Board		
	CTtL Press Release	International Advisory Panel Members meeting	CTtL MoU agreed and signing ceremony	Review CTtL Legacy Strategy	International Advisory Panel Members meeting									

