

Role Description- Regional Chair Organ Donation Committee

Role Title: Regional Chair Organ Donation Committee
Regional Chair: Non-Executive Director (Preferable but not limited to)
Location: Regional Geographical area
Accountable to: Regional CLOD and Regional Manager NHSBT
Hours: Voluntary Post
Duration: 3 years- renewable one further term (no prohibition on the post holder reapplying)

The Regional Clod and Regional Manager will seek expressions of interest for the role of Regional Organ Donation Committee

Role Summary

The Regional Chair of an organ donation committee whilst a voluntary role is an integral and important part of the organ donation team whose other principal members are the CLOD and SNOD The Regional Chair will

1. Support local organ donation committee chairs and provide leadership within the region, to champion and promote the value of organ donation
2. Establish effective working relationships with key stakeholders throughout the NHSBT region and within the wider community
3. Support new ODC chairs when appointed
4. Support the identification and appointment of new Trust ODC Chairs.
5. Represent the interests and views of fellow local chairs

Key Relationships

Internal

- RCLOD/s and Regional Manager

EXTERNAL

- Regional Collaborative Membership of CLODS, SNODS and ODC Chairs
- NHS Blood and Transplant

Conditions of Service

The Role description is intended as a guide and may change to meet the changing needs of the service and as agreed with NHSBT.

Expenses: Reasonable expenses will be reimbursed from Regional ODT budgets.

Annual Core Expectations

Activity	Frequency
Meeting with the RCLOD/s and RM face to face or telecom/skype if not possible	Minimum Quarterly
Attendance at all Regional Collaboratives	2 times per annum
In conjunction with RCLOD's and RM conduct an annual review of regions ODC's	Annual
Implement any actions from the regional review of the ODC's	Annual

Additional Activities

Activity	Expected Frequency
Establish and lead a chairs network for the region, identifying best practice and	Adhoc

communicating this to ODC's across the region and the Regional Collaborative	
Be available to support Chair's induction training days	As Required
Where the emergency committee structures are invoked in a hospital , support the RM and RCLOD with the re-establishment of an ODC at a Trust. Support any specific regional activities: E.g. Order of St John Award Ceremonies.	As Required Adhoc
Personal Development National Congress Hospital Level Meetings Other activities to champion donation as per personal interest	Held every 2 years Held every 2 years Ad Hoc

Person Specification: Regional Organ Donation Committee Chair

Interpersonal Skills and Leadership	Essential	Desirable	Method of assessment
1. Previous/current experience as a Trust Organ Donation Committee Chair	*		Application/Interview
2. Evidence of experience in working positively and effectively with NHS staff at all levels and the ability to lead and work with a multi-professional team.	*		Application /Interview
3. Ability to inspire and energise colleagues	*		Application/Interview
4. Experience in working with and influencing advisory bodies		*	Application/Interview
5. Personal commitment to ensuring current and future national NHSBT strategies and national guidelines are implemented and functioning at the hospital level.	*		Application/Interview
6. Personal commitment to minimising missed opportunities in donation in one's own hospital or region particularly in the areas of referral and SNOD involvement	*		Application/Interview
Personal Skills	Essential	Desirable	Method of Assessment
7. An effective communicator	*		Application/Interview

8. Positive, Persuasive and inclusive style	*		Application/Interview
9. Experience in handling media or public relations issues at a local level		*	Application/Interview

Authors:

William Saunders (Regional ODC Chair, Midlands)

Billy Graham (ODC Chair, Northern Ireland)

Susan Richards (Regional Manager ODC)