

STANDARD OPERATING PROCEDURE SOP5003/4.1

ODT Donor Assessment Form Guidance for SNODs

This SOP replaces

SOP5003/4

Copy Number

Effective

10/05/19

Summary of Significant Changes

Title updated for FRM5510 - Infant Donor Assessment and Organ Screening.

Purpose

The purpose of this document is to provide guidance to the SN-OD or Team Manager when completing the Donor Assessment and Organ Screening OR completing the Infant Donor Assessment and Organ Screening Form.

Responsibilities

The SN-OD or Team Manager should complete donor assessment and screening using DonorPath during receipt of a DCD referral.

Use [FRM5510](#) for all potential infant donors below 2 years of age. This includes potential DBD donors.

All appropriate fields should be completed in Donor Path & Sections 1-4 and 10 [FRM5510](#) should be completed as thoroughly as possible for all referrals.

If a SN-OD will not be attending the potential DCD donor the reason for non-attendance should be made clear in DonorPath and Section 10 of [FRM5510](#) (for all infants).

If organ donation does not proceed the reason should be documented in Donor Path and Section 10 of [FRM5510](#) (for all infants).

If the Donor Assessment indicates the donor is unsuitable but the SN-OD/TM feels that clinical assessment and formal offering is appropriate this will be supported. This over-rule should be indicated in DonorPath and Section 10 of [FRM5510](#) (for all infants).

[FRM5510](#) should be submitted via email to Neonatal.assessment@nhsbt.nhs.uk

Restrictions

DonorPath and [FRM5510](#) are intended for use as an operational decision making tool and should be used as guidance on donor suitability.

The guidance may be disregarded if there is a clinical indication to undertake formal donor characterisation and organ offering. This should be documented in DonorPath and/or Section 10 of [FRM5510](#).

The SOP does not specifically mention all sections of DonorPath or [FRM5510](#). Specific sections have been highlighted as these sections require more guidance to complete.

[FRM5510](#) will be used for all potential infant donors below 2 years of age and Donor Path will be used for all other referrals and will supersede any local initiatives.

Items Required








[FRM5510](#) - Infant Donor Assessment and Organ Screening

[SOP3781](#) – Receipt of Referral of a Potential Organ Donor

[POL188](#) – Clinical contraindications to approaching families for possible organ donation








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STEP	DETAILS	INFORMATION				
1. Receive incoming potential DCD or Infant donor referral.	1.1 Follow procedure for receipt of a referral from critical care areas SOP3781 .	Refer to SOP3781 for further guidance.				
Complete DonorPath Assessment and/ or FRM5510 for infants below the age of 2 years.	1.2 Ensure that information collected during referral includes relevant required information.	Ensure that you have access to DonorPath and FRM5510 on the iPad. Refer to training guidance.				
2. Complete all relevant sections in DonorPath and Sections 1 and 2 of FRM5510	2.1 Complete sections thoroughly in all cases.	Information should be requested from the referring clinician. If an exclusion is identified this should be clearly documented and referral declined for organ donation. If Multi Organ Failure or Septicaemia/Sepsis with organ dysfunction is selected the SN-OD should only regard these as an exclusion if all listed organs are affected. The SN-OD should be satisfied by the clinician that there is sufficient evidence from the Clinical Status, Blood test results, Dependency on supportive therapies (inc RRT, assist devices and medications) and/or other tests to demonstrate organ dysfunction/failure.				
3. Does Section 2 highlight that the potential donor has an absolute contraindication or an exclusion to donation?	<table style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;">Yes</td> <td style="width: 50%;">No</td> </tr> <tr> <td></td> <td></td> </tr> </table>	Yes	No			
Yes	No					
						
4. Absolute Contraindication or Exclusion identified.	4.1 Record absolute contraindication using the dropdown list. (if applicable). 4.2 Record the identified exclusion using the tick boxes (if applicable). 4.3 Indicate that you have identified an exclusion using the tick box as applicable (FRM5510). 4.4 Decline patient for organ donation as per SOP3781 . 					



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STEP	DETAILS	INFORMATION
5. Complete the clinical history and clinical test results in DonorPath as thoroughly as possible.	5.1 Data should be collected to determine suitability and in preparation for any required organ screening. 5.2 Data is essential to enable future modifications to the DCD and Infant Assessment Tools.	Information should be requested from the referring clinician. Accurate completion is essential.
6. Note the guidance in Section 4 of FRM5510 to indicate the organ offering category of the potential infant donor.	6.1 Indicate which organ offering category is applicable to the potential infant donor. 6.2 Consider any organ specific contraindications. 6.3 Undertake organ offering as indicated. 6.4 Complete sections 7, 8 and 9 of FRM 5510 as indicated, for all infants > 36 weeks corrected gestational age.	All infants >36 weeks corrected gestational age should be considered for potential organ donation. Full assessment for determination of death by neurological criteria should be made for infants >37 weeks corrected gestational age.
7. Can suitability of the potential donor be ascertained without further assessment?	7.1 Yes No  	
8. Seek guidance from a team manager (if not available go to Step 10).	8.1 Document reason for concern about suitability. 8.2 If available, contact a team manager to discuss patient suitability. 8.3 Record team manager's name.	
9. Does the team manager classify the potential donor as suitable for attendance?	Yes Unsure No   	If no TM is available select this option in the dropdown list and undertake organ screening.
10. Is organ suitability screening required?	Yes No  	



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STEP	DETAILS	INFORMATION
<p>11. Contact centres as indicated to seek advice on suitability.</p> <p>Complete screening sections in DonorPath or Sections 5 – 9 of FRM5510 (for all infants).</p>	<p>11.1 For children over 2 years and adults call</p> <ol style="list-style-type: none"> 1. The local Designated Kidney Centre for the hospital seek advice regarding donor suitability explaining to the centre that this is a screening call and asking the defined question as per the form. 2. Designated National Screening Centre within region. 3. Repeat steps 1 & 2 for Liver screening if applicable. <p>For infants under 2 years of age call:</p> <ol style="list-style-type: none"> 1. Designated Screening Centre within region. 2. Leeds <p>If Leeds is the Designated Screening Centre call Leeds plus a second listed Designated Centre.</p> <p>11.2 Repeat as indicated on the form for relevant organs.</p> <p>11.3 Document information in DonorPath or FRM5510 Infant Donor Assessment and Organ Screening Form.</p>	
<p>12. Do the centres think it is a suitable donor?</p>	<p style="text-align: center;"> Yes No   </p>	

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STEP	DETAILS	INFORMATION
<p>13. If there are no suitable organs DECLINE the referral.</p>	<p>13.1 Give reasons to the HCP for not proceeding with donation.</p> <p>13.2 Ensure all potential for donation of other organs has been explored and give advice and relevant contact details for potential tissue donation (if appropriate).</p> <p>13.3 Document on DonorPath if unsuitable for organ donation.</p> <p style="text-align: center;"></p>	
<p>14. Accept the referral</p>	<p>Follow SOP3781</p> <p style="text-align: center;"></p>	
<p>15. Complete DonorPath Assessment and/or section 10 of FRM5510 (for infants).</p>	<p>15.1 Indicate whether a SN-OD assessed the potential donor in person. If No, provide rationale using the dropdown list.</p> <p>15.2 If a donor number is generated record the number.</p> <p>15.3 Indicate whether an identified exclusion was over-ruled.</p> <p>15.4 Indicate whether organ donation proceeded. If no, please specify reason.</p> <p>Send form FRM5510 by email to neonatal.assessment@nhsbt.nhs.uk If sending via an iPad ensure to choose ORIGINAL COPY not a flattened copy.</p>	<p>The information is being recorded to understand the impact of DCD and Infant donor assessment and referrals on SN-OD workload.</p> <p>This information will be used to cross reference referrals and donation activity.</p> <p>This information is collected to monitor occurrences and outcomes of Donor Assessment over-rules.</p> <p>Information will be used to monitor the effectiveness of the DCD and Infant assessment tools and gain further evidence for future modifications.</p>