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Mrs. Caroline Cleary



## **NHS Blood and Transplant - Risk Register**

For assistance with completing this form, please email <u>DATIX Manager</u>.

# Type & Form Required

Form Required

Manual Handling Risk Assessment

Select the correct form for your requirements.

In the case of risk assessments this should be in accordance with your training.

# Next Review due by

Frequency for review must be in line with MPD1090 - H&S Risk Management

14/01/2016 Confirm review date (dd/MM/yyyy)

Risk Title & Reference

Title

Use of Transport Containers

HSD/NAT/MHA/071 Reference Number

E.g. BD/RA/Gen/001 or D-HR-01

**Risk Location** 

National (for Risk Assessment use only) Region

National (for Risk Assessment use only) Centre Blood Supply Chain (BSC) Directorate

Dept/Area Hospital Services On-site NHSBT Property On/Off Site Laboratory Location

**BD** Team

### **Identifier**

This should summarise what you are assessing e.g. activity, process, workplace. If there are reference documents such as MPDs and SOPs then include the titles and numbers here.

Identifier

What might occur?

Handling of Transport Containers in Hospital Services. Transport Containers used are:

Long journey containers (Va-Q-tec) Short journey containers (Va-Q-tec and Clinimed)

The containers are used with the appropriate temperature stabilisation materials for the transport of blood and blood products to hospitals and NHSBT centres nationally.
The temperature stabilisation materials are
- Phase Change Materials (PCM's)for use in Va-Q-tec containers.
- Medicool packs for use in Clinimed containers.
- Bags of dry ice pellets for use in either container.

The handling of these boxes is driven by hospital requests and may occur at various stages in the process.

DAT48 – Capacity and Transportation Time Limits for Transport Boxes
MPD47 – Rules for Stock Movements of Blood and Blood Components between NHSBT Sites.
SOP4147 – Request Management – Component Issue
DAT1550 – Instructions for Maintenance and Cleaning of Blood Transport Boxes
SPN796 – Maintenance of the va-Q-tec Long Journey Transport Container and the Replacement of the Outer Covers
DAT1598 – SSW- Handling of Va-Q-Tec Blood Component Transfer Boxes
SOP526 - Stock Movements of Blood and Blood Components between NHSBT sites
DAT2057 - Guidance for the Container Type to be used for Deliveries
MPD1090 - Health and Safety Risk Management

## **Documents**

No documents.

Who is affected and how?

Who is affected? (Who is affected and

Agency Worker Employee New and expectant mother

Young Persor

How are they affected? (Who is affected and how?)

Best practice is to link with the specific hazards if all are not applicable.

New and expectant mother - see HSD/NAT/PEO/131

Young person - see HSD/NAT/PEO/130

**Inherent Risk Grading**Inherent risk is an evaluation of the damage that could occur assuming there are no controls are in place or there is catastrophic failure of the controls. It is completed for the activity / assessment as a whole.

Employee/Agency - All HS staff would be expected to handle tranpsort containers.

# Inherent Risk

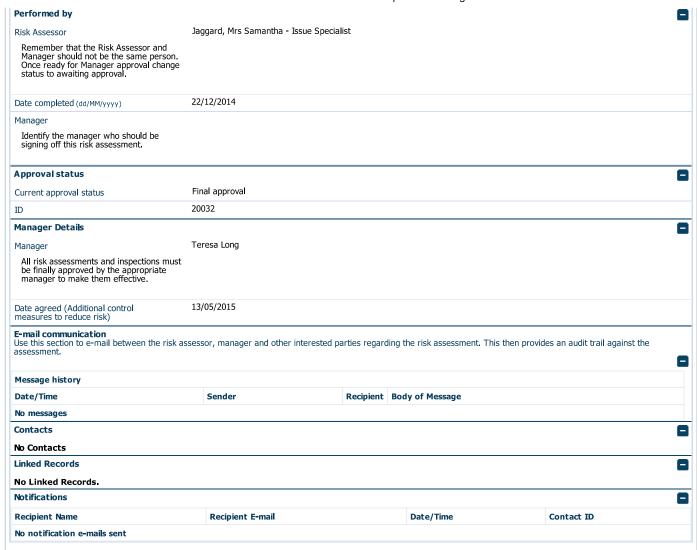
Red-Extreme Orange-High Yellow-Moderate Green-Low

	Impact							
Likelihood	Negligible	Minor	Moderate	Major	Catastrophic			
Almost Certain								
Likely								
Possible		0	•					
Unlikely				0				
Rare		0						
	Rating (initia	<b>I):</b> 9	Risk level (initial)	): High				

wing boxes within the Hospital Services department, including selection of appropriate transport container, sking of transport container, claiming and maintenance of insport containers, storage of empty transport containers.  In enviring of boxes includes picking up and putting down from bench to floor or trolley heights, lifting boxes from rolley envirolleys, continuers, and the provided of the
padding/unloading boxes from trolleys. Involving/stacking boxes from storage areas/bench areas/trolleys revention of boxes overbalancing/falling from storage/trolleys/benches  sting control measures rolleys djustable height benches ( in some centres) eineral Manual Handling Training and Ergonomics Awareness  SW ser operations manuals upervision during normal working hours  PE available - lab coats/gloves codent/near miss reporting procedure a-Q-tec boxes are stackable eight benches are sporting procedure a-Q-tec boxes are stackable eight benches are sporting procedure derate  sible  derate  sible  derate  ag journey Va-Q-Tec boxes:-  x weighs 4.4kgs empty,  x + 4 Phase Change Materials (PCMs)will weigh approximately skigs when fully loaded with blood  3kgs when fully loaded with maximum 12 units of blood.  ch box measures 300mm x400mm x330mm externally (WxLxD)  ch box has 2 ergonomically designed handles on opposite sides which allow a correct handling technique to be ed. The handles are quite short to prevent the box from being carried over the shoulder.  s on this box are snug but will wear in as the box is used.  Tot journey Va-Q-tec boxes:- dium box weighs 1.7kgs empty, all box weighs 1.8kgs empty, all box weighs 1.7kgs empty, dium Box + 3 Phase Change Materials (PCMs)will weigh approximately ys when not loaded with product ximum weight of 10kgs when fully loaded with 2 PCM's and a maximum 15 units of blood or 3 PCM's and a ximum of 15 units of platelets.  dium box measures 310mm x410mm x270mm externally (WxLxD)  all box measures 310mm x410mm x270mm externally (WxLxD)  all box measures 310mm x410mm x270mm externally (WxLxD)  all box measures 310mm x410mm x270mm externally (WxLxD)  and box are snug but will wear in as the box is used, there is a notch in the base of the box to aid opening the lids.  on this box are snug but will wear in as the box is used, there is a notch in the base of the box to aid opening the lids.  In the box are snug but will wear in as the box is used, there is a notch in the base of
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P140 box weighs 1kg empty ighs approximately 4.5kg when fully loaded with product d medicool packs. P140 box measures 360mm x 360mm x 360mm externally(WxLxD)
P150 box weighs 1.3kg empty ighs approximately 6kg when fully loaded with product d medicool packs.
P150 box measures 410mm x 465mm x 330mm externally(WxLxD)
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djustable height benches ( in some centres) ieneral Manual Handling Training and Ergonomics Awareness SW Iser operations manuals
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oderate
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oderate
is may vary across centres, variations in flooring and lighting for example are considered locally. mperature controlled laboratory work areas at ambient temperatures. ldrooms at 4 C. ibient temperature storage and despatch areas.
ace constraints. Inual handling within a cold environment (coldrooms)
sting control measures lanagement Inspection Checklists are done regularly.
in the second se

Consequence	Minor					
	1-111101					
Risk Likelihood	Possible					
Risk Action Level	Moderate					
INDIVIDUAL CAPABILITY Include related steps and process	Load and task are suitabl considered. All staff are individuals, s assessments. Pre-existing	ome staff may not be a	able to do all as			
Associated Hazards  Include any existing control measures which mitigate these hazards.	Multiple handling, WRULE - loading/unloading boxes - moving/stacking boxes - prevention of boxes ove	s from trolleys. from storage areas/be	ench areas/trolle	ys s/honchos		
which magate diese nazards.	Existing control measures - Trolleys - Adjustable height bench - General Manual Handlin - SSW - User operations manua - Supervision during norr - PPE available - lab coat - Accident/near miss rep - Va-Q-tec boxes are sta	nes ( in some centres)  ig Training and Ergono  Is  nal working hours  s/gloves  orting procedure	•			
Consequence	Moderate					
Risk Likelihood	Possible					
Risk Action Level	Moderate					
OTHER FACTORS	n/a					
Include related steps and process						
Associated Hazards Include any existing control measures which mitigate these hazards.						
Consequence						
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Have there been any:) \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \						
Have there been any:)  Annual handling accidents? (ask H&S advisor) (Have there been any:)  Claims for injury? (ask H&S Advisor)  Have there been any:)  Controls in place  est practice is to directly link the controls to	o the hazards they are redu 1 (such as SOPs and SSW),	cing and to list them in training, supervision, l	ı order of prefer health surveillan	ence according to the ce and Personal Prot	: hierarchy of cor ective Equipment	ntrol i.e. eliminate, subsi t (PPE).
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Actions
No actions.



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