

OFFICIAL

The Minutes of the Eighty Sixth Public Board Meeting of NHS Blood and Transplant held at 9.30 am on Thursday 26th July 2018 in Gallery 2, Royal College of Anaesthetists, Churchill House, 35 Red Lion Square, London

Present:	Ms M Banerjee	Mr K Rigg
	Mr R Bradburn	Mr I Trenholm
	Mr R Griffins	Mr J Monroe
	Ms S Johnson	Mr C St John
	Mr G Methven	Dr H Williams
	Dr G Miflin	Ms L Fullwood
	Lord J Oates	
In Attendance:	Mr I Bateman	Mr J Mean
	Ms K Robinson	Mr A Powell
	Mr M Stredder	Mr S Parks
	Ms P Vernon	Mr A Khan
		Mrs L Del Hoyo

- 1 **APOLOGIES AND ANNOUNCEMENTS**
 The Board received apologies from Ceri Rose who was deputised by Stephen Park. The Board also received apologies from Prof Paresh Vyas.

 The Board welcomed Jeremy Mean from the Department of Health and Social Care and Pat Vernon from the Welsh Health Department.

 The Board noted that this was Mr Khan's last meeting as Executive Assistant to the CEO.

 The Board noted that this was Ian Trenholm's last Board meeting as Chief Executive for NHS Blood and Transplant who would remain as Chief Executive until Sunday 29th July. The Board warmly thanked him for his enormous contribution and selfless dedication to the organisation.
- 2 **DECLARATION OF CONFLICT OF INTEREST**
 There were no conflicts of interest.
- 3 (18/148) **BOARD 'WAYS OF WORKING'**
 The 'Ways of Working' were noted.
- 4 (18/149) **MINUTES OF THE LAST MEETING**
 The minutes of the last meeting were approved.
- 5 (18/150) **MATTERS ARISING**
 The Board noted the Matters Arising as complete.

OFFICIAL

6 (18/151) **PATIENT STORY**

Dr Miflin presented a patient story to the Board that highlighted the positive impact on patients that serum eye drops can have. This particular case study was on a patient that suffers from Sjogren's Syndrome.

Dr Williams said that the serum eye drop business is growing very markedly and has grown by a further 25% in the last year. The Board noted that the reason for the growth is due to the fact that Commissioners have had approved funding in most regions for serum eye drops. The Board also noted that the glass bottle packaging of the serum eye drops is being replaced with a plastic pouch which is easier for patients to use and less expensive to produce.

Mr Rigg asked whether there is potential for the serum eye drops market to grow over the next few years. Dr Williams said that we forecast the business to grow substantially in the next few years. The Board noted that we also supply the serum eye drops to Scotland and Wales.

7 (18/152) **CHIEF EXECUTIVE'S BOARD REPORT**

Mr Trenholm presented the Chief Executive's Report as detailed in paper 18/152. This report focused on our key communications activity and highlighted other issues on performance and risk. The report focused on the following key points:

- A) Mr Trenholm said that the NHS70 celebrations on the 5th July were marked across our internal and external channels. The Board noted that the celebrations were a brilliant opportunity for donors and colleagues to raise funds for the Bloodwise charity as well as promote blood donation. The B positive Choir also performed at the event.
- B) The Board noted that we have successfully engaged our teams on the implications of the new General Data Protection Regulations (GDPR) and that our procedures and promotional material have been updated to reflect the changes in law.
- C) NHSBT have had an internal campaign on Mental Health Week and Equality, Diversity and Human Rights Week.
- D) The Board noted that Organ Donation has had good coverage on TV – notably NHSBT's support to the BBC with their heart transplant documentary which was broadcast in May. Mr Trenholm said that the Annual Transplant Activity Report was issued in July attracting widespread coverage.
- E) Mr Trenholm said that the first anniversary of the Manchester Terror Attack in May was marked by a week long programme of donor recruitment events in the city. The Board noted that our B Positive Choir appeared in the semi-final of ITV's Britain's Got Talent Programme. Mr Trenholm said that we haven't yet been able to identify how successful the appearance was in terms of registrations/ conversions.

OFFICIAL

- F) Mr Stredder said that blood stock mix remains our dominant challenge. The combination of enhanced Hb testing, hot weather and summer sporting events has placed even further pressure on blood stock levels. We have added additional capacity to our West End Donor Centre through using the Boardroom as a temporary donor venue. Mr Stredder said that we have increased the number of priority slots for those with O negative blood as well as sent them the 'Know Your Type' kits. Dr Miflin said that it is common for deferral rates to go up in the summer months – and that this trend is seen all over the world. Mr St John asked whether we are conducting a “lessons learned activity” from the bad weather and challenging our core assumptions that we have made previously so that our revised Blood Strategy takes into account the new conditions that NHSBT are operating in. Mr Bradburn confirmed that our revised Blood Strategy would be a complete refresh.
- G) The Board noted that the MHRA inspections in Oxford and Filton were both successful with no major non-conformances.
- H) Ms Banerjee asked what the process is for telling hospitals that NHSBT are short on blood stocks. Mrs Del Hoyo said that we contact hospitals regularly. If in any event our blood stocks get close to 3 days stock then we write a letter to hospitals. The Board noted that we have done that several times since January. If the blood stocks fall to 2 days then we would call an Amber alert, where hospitals undertake a range of agreed actions, including reducing non-urgent surgery.

8 (18/153) **BOARD PERFORMANCE REPORT**

Mr Bradburn presented the Board Performance Report as detailed in paper 18/153. The key highlights of the presentation were:

- A) O negative has been consistently below the 3-day alert level despite lower demand. Mr Bradburn said that the projections indicate an ongoing collection shortfall to target over the next term, with stock levels remaining low, and possibly falling below 4 days.
- B) The Board noted that ODT had a strong start to the year although donation was low in June with only 113 donors. As a result, there have been 400 deceased donors in the year to date, 2% lower than target, although 9% better than last year. The Board noted that the number of deceased transplants was 6% higher than last year.
- C) DTS income is 3% higher than plan year to date, resulting in an income and expenditure surplus of £0.9m. The Board noted that cornea stocks decreased to 282 units by the end of June but were above the 250 target.
- D) Mr Griffins felt that the order of risks should be re-evaluated. **ACTION: RB**
Mr Bradburn said that the risk section of the Board report would be re-drafted, in part for next month, but materially so for the next Board meeting. The Board noted that the spend on CSM in 2018/19 is likely to be materially lower than the original £8.8m that was planned.

OFFICIAL

9 (18/154) **CLINICAL GOVERNANCE REPORT**

Dr Mifflin presented the Clinical Governance Report as detailed in paper 18/154.

The Board noted that there were a number of errors relating to misuse of data. Ms Fullwood asked whether we have processes and training in place to prevent this from occurring again. Dr Mifflin said that we have added a number of processes in place to prevent an incident like this from occurring again and that an email was sent from NHSBT's Data Protection Officer to the Senior Leadership Team reminding them of all of our Data Protection responsibilities. Data Protection and GDPR responsibilities are included in mandatory training for all colleagues.

10 (18/155) **THE IMPACT OF CHANGES TO HAEMOGLOBIN TESTING**

Dr Mifflin presented the paper as detailed in paper 18/155. The Board noted the mitigation of the clinical risk provided by the actions as proposed in the paper, at the expense of a small increase in donors being deferred.

11 (18/156) **EXTENSION OF TELEPHONY CONTRACT WITH VODAFONE**

Mr Powell delivered the presentation as detailed in paper 18/156

OUTCOME: The Board approved the extension of NHSBT's Telephony contract with Vodafone for a period of two years up until February 2021 at a cost of £915k per annum.

12 (18/157) **NCG UPDATE**

Dr Williams presented the update as detailed in paper 18/157

The Board noted that the overall demand for red cells is now expected to decline for the next five years, rather than flattening as was previously assumed. The Board noted that managing demand at the reducing levels is creating significant supply challenges due to the unequal decline in individual blood groups.

The Board discussed a proposal to rebate monies specifically identified for transformation if these are not spent in year: this was not approved.

Dr Williams said that we can avoid increasing the overall cost of blood to the NHS in 19/20 but removing cost to keep pace with reducing red cell demand is becoming much more challenging, particularly given the significant costs already removed. The Board noted that there is a possibility for a further price increase in 2020/21.

OUTCOME: The Board approved the pricing proposals prior to the NCG meeting, with the exception of the rebate proposal.

13 (18/158) **CORPORATE POSITIONS STATEMENT**

Mr Parks delivered the paper, which sets out the corporate position NHSBT takes in relations to a range of headline issues which are of significance to our stakeholders. **ACTION: Mr Parks to bring a revised Corporate Positions** SP

OFFICIAL

Statement to the next Board meeting in September to the Private part of the meeting.

- 14 (18/159) **REPORTS FROM THE UK HEALTH DEPARTMENTS**
The reports from Scotland, Northern Ireland and Wales were noted.
- 15 (18/160) **THE 45TH MEETING OF THE TRUST FUND COMMITTEE MAY 2018**
The Minutes were approved.
- 16 (18/161) **APPROVED 62ND MEETING OF THE NHSBT GOVERNANCE AND AUDIT COMMITTEE MEETING HELD ON MONDAY 19TH MARCH 2018**
The Minutes were approved.
- 20 (18/162) **DRAFT MINUTES OF THE NATIONAL ADMINISTRATIONS COMMITTEE OF THE NHS BLOOD AND TRANSPLANT BOARD HELD ON TUESDAY 27TH MARCH 2018.**
The minutes were approved
- 21 (18/163) **ANY OTHER BUSINESS**
The Board noted the 2017-18 Annual Committee Reports.

There was no other business.
- 22 **DATE OF NEXT MEETING**
26th and 27th September, 2018 – Radisson Blu Hotel, Edinburgh